

Huntington Union Free School District

Office of the Assistant Superintendent for Business

Dear Parents and Students,

This is to notify you that there will be changes in the Food Service Department procedures, which will better serve the students in the Huntington Union Free School District. Our school meal service transitioned to an electronic meal ID system. The system will eliminate the need for the current paper tickets that are often lost. The new procedures described below began on 9/16/2014.

Students will continue to use their current ID number that they have been using all year long. This ID number will stay with the student until he/she graduates.

Elementary students when getting off the bus will report to the current Lunch/Breakfast ticket area where our staff will receive your child's deposit; then the money will be deposited into their private school meal account. Deposits must be placed in an envelope accompanied by the **student's name and ID number**. (Please do not write this number on the outside of the envelope.) Keep your ID number confidential! If there is more than one student in a family in either school, one student may make deposits to their sibling's accounts as long as you give us the ID numbers of each student and tell us the amounts to deposit to each account.

Example:

A \$20.00 check.....Billy Doe - Grade 4 #1111 \$10.00
 Judy Doe - Grade 6 #2222 \$10.00

Check prepayments are accepted and encouraged; simply place your child(s) ID number(s) on the check.

This money will be deposited into their meal accounts. At Breakfast/Lunch they will simply pick up their meal, punch in their ID number on the keypad, or scan their Student ID card and the money will be subtracted from their account. The H.S. may make a deposit anytime during the day but we encourage this before homeroom or at breakfast.

The amount of the prepayment deposit is entirely up to you; it can range from one day to a month, or further.

Question: What will stop the student from purchasing more than the parent allows?

Answer: If this is a problem with your child, simply notify us in writing with your limitations, and we will enter it into the system.

Example: A student desires to purchase 10 of our delicious meals and you only permit one per day, information will be placed in the system and we will comply with your wishes.

If a student's meal account gets low, our staff will remind them. If the student forgets his or her money, it will allow a negative balance up to 3 meals.

Money in a student's meal account at the end of the school year will be carried over to the next school year.

If your child has a special "food" medical concern, once we are notified of it, this information will also be placed in the system to alert our staff to help monitor their meals.

The Nutrition & Food Service department believes the NutriKids system will assure parents that meal money will be used for lunch/breakfast. With respect to students receiving free or reduced lunch, be assured that all information is maintained privately, and no students will ever be identified as participants in the program.

Overall, this change speeds up our meal lines because little money will be exchanged. Students do not have to worry about losing or protecting their money and it is an efficient and effective way for us to meet your child's needs now and in the future.

There will be a transition period in the first few days as the students and staff members become familiar with the new system. If you have any questions please call the Nutrition and Food Service office at 631-673-2107. We will be glad to address your concerns.

Sincerely,

Sam Gergis
 Assistant Superintendent for Business